



## Supplier Quality Requirements

### APPLICABILITY

The quality assurance requirements are applicable to the ACS' Company purchase Orders [PO's] when incorporated by reference. Acceptance of the articles or material specified on this PO will be withheld pending receipt of all required data and documentation.

### SIGNIFICANCE

The requirements and execution thereof shall be in addition to and not in derogation of other PO requirements.

### QUALITY REQUIREMENTS

- A) The seller shall maintain, as a minimum, a quality system that is compliant with ISO 9001. Manufacturing records shall be maintained for a period of seven years and available for review if so requested.
- B) The supplier agrees to allow access to their facility for the purpose of review/inspection by ACS during the course of contract or PO.
- C) The supplier shall maintain an inspection system applicable and adequate for the material or service being supplied.
- D) The supplier shall control all test equipment used for acceptance of items deliverable under this PO.
- E) The supplier's calibration system is subject to review and approval by ACS' Quality Assurance Department at all times during the performance of this PO.
- F) Supplier shall submit their inspection documents if requested by ACS.
- G) All chemicals, metal foil, and precious metals require a COA upon delivery.
- H) Raw materials, including sheet metal, require COCs.

### WORKMANSHIP

- A) Prior to shipment all materials shall be cleaned so as to be free of all foreign substances or residue from processing or handling.
- B) The supplier shall notify the buyer of any proposed change in part number or nomenclature that differs from PO information prior to shipment.
- C) Acceptance of the articles or material specified on this PO will be withheld pending inspections identified on the PO.



#### **CERTIFICATION, INSPECTION DATA, AND TRACEABILITY**

- A) Certificate of Compliance must demonstrate full compliance with the PO and/or applicable specification. The Buyer's Order Number shall be referenced on all certification documents.
- B) Inspect Test Data – Inspection data shall be submitted upon request. If requested it must reference ACS' purchase order, supplier's name and address, part number, part name, serial numbers, batch number.
- C) The supplier shall inform the Buyer in writing of all changes in their fabrication process. For example, notification to the Buyer is required if the location of the manufacturing facility is to change or has been changed.
- D) The Seller shall provide a Material Safety Data Sheet with the shipment if the PO is a first time buy of materials covered under the Hazard Communication Standard (29 CFR 1910.1200) and /or any state or local regulations. The Seller shall also have a system of updating the Buyer with an updated MSDS for the product if the Buyer continually purchases the product from the Seller.

#### **MATERIAL IDENTIFICATION AND PACKAGING**

- A) The supplier shall identify materials and articles. This identification shall indicate the date of manufacture and if applicable, shelf life.
- B) All materials which are volatile, toxic or emit fumes which are harmful to human health shall be properly contained in accordance with applicable health and safety requirements. The containers will be plainly marked as to contents with appropriate warnings, precautions, instructions and storage conditions.
- C) The supplier shall incorporate good commercial practices for preservation and packaging of all articles applying to this PO and shall identify each package permanently and legibly with PO number, manufacturer's name, date shipped and packing sheet number.

#### **SUPPLIER EVALUATION**

ACS performs annual supplier evaluations that grade each vendor's quality, customer service, delivery, technical support, and price. A minimum score of 70% has been established. Vendors scoring below 70% will be removed from the approved supplier list. ACS' supplier evaluations are available upon request.